

APPROVED BY  
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Yu. E. Sukhanov  
President of OAO NGK Slavneft

March 29, 2007

**PROCEDURE**  
**for the providing any holders of the OAO NGK Slavneft's securities and other interested persons with copies of documents to be disclosed pursuant to the legislation of the Russian Federation.**

According to the requirements of the Federal Law On Joint Stock Companies No.208-FZ dd. 26.12.1995 and the Regulations on Information Disclosure by Issuers of equity securities as approved by order No.06-117/pz-n dd. 10.10.2006 of the Russian Federal Financial Markets Service, *Open Joint Stock Oil and Gas Company* (hereinafter referred to as OAO NGK Slavneft) provides copies of the documents to be disclosed pursuant to the Russian laws to holders of the OAO NGK Slavneft's securities and other interested parties upon their request for the payment that does not exceed the costs of preparation of the same within 7 days from such request in writing which contains the following data:

For legal entities:

Tax payer identification number/tax registration reason code, full name (for non-profit entities – the name), location, bank details.

For individuals:

Full name, domicile (where the post code is specified).

In case when the last day on which OAO NGK Slavneft shall provide the document copy containing the information to be disclosed falls on a day off and/or a holiday, the next business day following such day shall be the last day.

The document copies which retention period is not permanent under the Russian laws, they shall be provided upon request of holders of the OAO NGK Slavneft's securities and other interested parties within the deadlines established for storage of such documents.

The document copies to be provided by OAO NGK Slavneft shall be certified by the duly authorized person.

Costs of preparation of a copy of the requested document is calculated as a multiplication of a total number of sheets of papers by the price of one copy sheet of paper which amounts to One ruble 18 kopecks, 18% VAT inclusive – 0.18 rubles.

Based on the invoice issued by OAO NGK Slavneft the expense sum shall be transferred to the OAO NGK Slavneft's operating account.

Bank details to reimburse for preparation of the document copies:

Merchant: OAO NGK Slavneft

Location at: 4, 4<sup>th</sup> Lesnoy per., Moscow, 125047, Russian Federation.

ИНН/КПП (Tax Payer Identification Number/Tax Registration Reason Code) 7707017509 / 997150001

Bank: in OAO AKB Evrofinance Mosnarbank, Moscow

operating account 40702810800004192190

correspondent account – 30101810900000000204

Bank Identification Code – 044525204